

Minutes of the 11<sup>th</sup> meeting of the College Development Committee held on Thursday 18<sup>th</sup> February 2021 at 12.00 noon in the Conference Hall.

The following members were present:

1. Dr. Vijay Bedekar
2. Shri R.R. Rasal
3. Ex. Principal Shri C. G. Patil
4. Dr. D.R. Ambavadekar
5. Dr. S.D. Rathod
6. Dr. (Mrs.) V. D. Manjramkar
7. Mr. B. K. Mandlekar
8. Mrs. M. U. Shiudkar
9. Mr. Abhay Marathe
10. Dr (Mrs) Anita Goswami-Giri
11. Mr. S.G. Bapat (Invitee)
12. I/C Prin Dr Moses Kolet

Leave of Absence was granted to Shri U. B. Joshi and Shri J. N. Kayal who had informed their inability to attend in advance.

**Agenda 1:** The minutes of the last meeting of CDC held on 19<sup>th</sup> January 2021 were read and confirmed. Action taken report was discussed and suggestions made by Dr. Vijay Bedekar on the basis of action taken report were as follows:

1. A training of all HODs / In-charges for AQAR and NAAC related aspects as per new requirements of autonomy be planned in March 2021. It would be the duty of HODs/ In-charges to inform their respective departments about NAAC requirements after autonomy.
2. CDC to be involved in admission process to tackle the issue of cancellation of admissions.
3. To take stock of department wise programmes/ events in March to prepare calendar of events.
4. To orient FYBSc students regarding 60: 40 at the beginning of next academic year.
5. To take help of Dr. Sudhakar Agarkar on topics related to History of Science.
6. To countercheck all claims made by students regarding Internal Examination assessment.
7. Journal of History of Science be made available in the library.
8. All scholarships to be distributed within one month of arrival of funds. Concerned departments be informed to trace the students and proofs of letter written to student be maintained after which all unclaimed scholarships are to be returned to government after 2 months. Mr. Mandlekar was allotted the task to coordinate between CDC and Scholarship distribution.
9. The scholarship account should not show any balance fund except for minimum balance.
10. Special Cell to be involved in Scholarship work.
11. Appointing class teachers apart from mentors for work such as distribution of results and convocation certificates, filling of forms etc was approved by the CDC.
12. A diary to be given to each student to log in his/her performance/ contribution – this work was entrusted to Dr. Rathod.
13. Account number of student for scholarship purpose to be taken at the time of admission.

**Agenda 2:** The 60: 40 pattern of assessment (60 marks external examination and 40 marks internal examination) for FYBSc classes starting from next academic year 2021-2022 was approved. In order to avoid confusion in mark sheets, the SYBSc, TYBSc and MSc classes would continue to follow the existing current system of assessment till their syllabi are progressively revised in subsequent academic years. With the aim to bring in uniformity, a common pattern of question papers for all subjects for the external Examination was presented by Dr. Moses Kolet and granted approval. Dr. Vinda Manjramkar asked about

maximum time to be allowed for writing the external exam 60 marks paper which was eventually decided and fixed by the committee at 2 Hours.

**Agenda 3:** Dr. Vijay Bedekar suggested that all HODs decide upon a policy draft for the college.

**Agenda 4:** Reopening of the college after lockdown. Considering the guidelines for reopening of colleges from the University and passing on of this decision to local municipal commission authorities in Mumbai and Thane Districts, the college was prepared to begin physical teaching after similar such developments and reopening in other districts; however since instructions in this respect are not received from local authorities, it was decided to wait for communication and guidelines from the appropriate authorities for reopening the college for offline teaching.

**Agenda 5:** Since the notification for autonomy was received in October 2020 from the University of Mumbai, the current syllabi and pattern of assessment as per University norms and pattern was approved for the current year 2020-2021. It was approved that changes in syllabi be done and implementation of new baseline syllabi to be carried from next academic year 2021-2022 for FYBSc classes along with introduction of 60: 40 (external : internal marks) pattern of assessment for FYBSc classes and progressively each year thereafter for SYBSc classes (from year 2022-2023) and TYBSc classes (from year 2023-2024). Changes to be implemented at M.Sc level would be decided by Heads of PG departments.

**Agenda 6:** 6.1: Dr. Moses Kolet proposed that considering the conduct of online lectures and practicals for all classes in first and second terms in the current year 2020-2021 due to lockdown, the college continue with the online theory and practical examinations as done in second term end examinations of 2019-2020 and first term end examinations of year 2020-2021 which was approved by the committee.

6.2: On being proposed by the examination committee under Dr. Vinda Manjramkar, the committee approved that further to the 60: 40 pattern of assessment, minimum 40% marks should be obtained by the student to be eligible for passing in the respective subject (paper/ course) head and this minimum passing percentage be applied separately for external, internal and practical, tutorial and each head of passing.

6.3: Taking a humanitarian approach in pandemic, it was proposed by the examination committee and I/C principal to allow all those students for examinations, who had applied for admissions attended online classes irrespective of their current status of payment of fees; however the results of such students kept in reserve till they pay their fees in full (or part in case of students availing scholarships) which was approved by the committee.

6.4: The system of moderation was proposed by examination committee to be followed under autonomy and approved by the committee.

6.5: Dr. Anita Goswami- Giri informed the committee about the IQAC committee registering and uploading the requisite data on NIRF portal

The meeting concluded with vote of thanks.

Read and Confirmed

I/C Principal

Chairman